

**West Devon Borough Council**  
**Customer Service & Delivery Budgets 2020/21**

Cost Centre Code	Cost Centre Description	Budget Manager	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	20/21 MTFS Adjustments	20/21 Other Adjustments	Final Budget 20/21
			£'s	£'s	£'s	£'s	£'s	£'s
W1010	Customer Contact Centre	Sarah Moody	252,300	0	252,300	13,100	(40,900)	224,500
W1013	Case Management Localities	Sarah Moody	237,500	0	237,500	13,000	(48,900)	201,600
W1020	Planning Applications and Advice	Pat Whymer	(354,795)	0	(354,795)	(15,000)	0	(369,795)
W1040	Local Land Charges	Pat Whymer	(88,806)	0	(88,806)	15,000	0	(73,806)
W1304	Grounds Maintenance	Sarah Moody	0	0	0	(20,000)	145,927	125,927
W1501	General Health	Ian Luscombe	14,170	0	14,170	0	0	14,170
W1531	Licensing	Ian Luscombe	(90,551)	0	(90,551)	0	0	(90,551)
W1533	Pest Control	Ian Luscombe	15,493	0	15,493	0	0	15,493
W1534	Pollution Control	Ian Luscombe	(2,671)	0	(2,671)	0	0	(2,671)
W1535	Food Safety	Ian Luscombe	698	0	698	0	0	698
W1536	Health & Safety at Work	Ian Luscombe	1,500	0	1,500	0	0	1,500
W1544	Community Safety	Ian Luscombe	6,500	0	6,500	0	0	6,500
W1545	Emergency Planning	Ian Luscombe	5,370	0	5,370	0	0	5,370
W1551	Homelessness	Isabel Blake	119,377	0	119,377	11,000	0	130,377
W1552	Housing Advice	Isabel Blake	1,200	0	1,200	0	0	1,200
W1555	Private Sector Housing Renewal	Ian Luscombe	31,595	0	31,595	0	0	31,595
W1565	Housing Benefit Payments	Isabel Blake	50,953	0	50,953	0	0	50,953
W1568	Housing Benefit Administration	Isabel Blake	(93,487)	0	(93,487)	10,000	(13,000)	(96,487)
W1571	Council Tax Collection	Isabel Blake	(274,500)	72,806	(201,694)	0	0	(201,694)
W1574	Council Tax Support	Isabel Blake	(56,000)	0	(56,000)	0	0	(56,000)
W1998	Case Management Customer Service & Delivery	Sarah Moody	885,206	(119,306)	765,900	94,900	(19,000)	841,800
W1999	Specialists Customer Service & Delivery	Catherine Bowen	1,518,100	66,000	1,584,100	146,700	(574,100)	1,156,700
W2300	Landscape Maintenance (External)	Sarah Moody	145,927	0	145,927	0	(145,927)	0
W4001	Senior Leadership Team	Sophie Hosking	99,525	0	99,525	(54,300)	226,700	271,925
W4002	Extended Leadership Team	Sophie Hosking	0	0	0	0	452,300	452,300
W4004	Corporate Training & Occupational Health	Andy Wilson	3,183	0	3,183	15,000	0	18,183
W4005	Case Management Service Based Training	Sarah Moody	0	0	0	0	11,700	11,700
W4015	Specialists Service Based Training	Catherine Bowen	0	0	0	0	12,400	12,400
W4041	Internal Audit	Catherine Bowen	25,400	0	25,400	800	0	26,200
W4082	Landline Telephones	Mike Ward	21,000	0	21,000	0	0	21,000
W4084	ICT Support Contracts	Mike Ward	357,384	0	357,384	149,000	0	506,384
W4085	Mobile Phones	Mike Ward	14,000	0	14,000	0	0	14,000
W4086	ICT Hardware Replacement	Mike Ward	42,084	0	42,084	0	0	42,084
W4087	Photocopiers/MFD's	Mike Ward	10,000	0	10,000	0	0	10,000
W4100	Specialists Human Resources CoP	Catherine Bowen	22,240	0	22,240	1,500	14,500	38,240
W4101	Specialists Legal CoP	Catherine Bowen	136,900	0	136,900	12,800	(29,400)	120,300
W4102	Specialists Design CoP	Catherine Bowen	23,800	0	23,800	1,000	8,100	32,900
W4103	Specialists Finance CoP	Catherine Bowen	165,763	0	165,763	11,900	(25,400)	152,263
W4104	Specialists ICT CoP	Catherine Bowen	275,979	0	275,979	11,600	(30,300)	257,279
W4150	Case Management Support Services	Sarah Moody	317,600	4,000	321,600	14,100	(123,800)	211,900
W4155	Case Management Digital Mail Room	Sarah Moody	0	0	0	0	78,300	78,300
W4160	Corporate Management	Pauline Henstock	80,148	(10,000)	70,148	18,197	13,000	101,345
W4196	ICT Customer Support	Sarah Moody	58,100	0	58,100	2,700	2,700	63,500
W4199	Central Service Overheads	Catherine Bowen	8,142	0	8,142	0	0	8,142
W6040	Borrowing Costs	Pauline Henstock	1,387,475	(89,400)	1,298,075	0	0	1,298,075
W6050	Interest & Investment Income	Pauline Henstock	(90,321)	0	(90,321)	(15,000)	0	(105,321)
			<b>5,283,481</b>	<b>(75,900)</b>	<b>5,207,581</b>	<b>437,997</b>	<b>(85,100)</b>	<b>5,560,478</b>

(\* ) MTFS - Medium Term Financial Strategy, cost pressures and savings agreed as part of the budget process

(\*\*) 2019/20 Virements - movements in budgets to better reflect where budget responsibility should be held, virements always net to zero.

(\*\*\*) Other Adjustments = budget changes required to align expenditure & income to the new management structure, these adjustments net to zero.

Customer Contact Centre	Sarah Moody	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
W1010		£'s	£'s	£'s	£'s	£'s	£'s
<b>Expenditure</b>							
Employees		357,000	0	357,000	13,100	(36,200)	333,900
Transport Related		1,800	0	1,800	0	(700)	1,100
<b>Income</b>							
Recharges		(106,500)	0	(106,500)	0	(4,000)	(110,500)
<b>Net Expenditure</b>		<b>252,300</b>	<b>0</b>	<b>252,300</b>	<b>13,100</b>	<b>(40,900)</b>	<b>224,500</b>

(\* ) The MTFS pressure relates to the allocation of pay inflation (£13.1k)

(\*\*\*) These adjustments relate to the reconfiguration of staffing costs following the SLT/ELT restructure

Case Management Localities	Sarah Moody	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
W1013		£'s	£'s	£'s	£'s	£'s	£'s
<b>Expenditure</b>							
Employees		246,500	0	246,500	9,000	(40,200)	215,300
Transport Related		22,500	0	22,500	4,000	(600)	25,900
<b>Income</b>							
Recharges		(31,500)	0	(31,500)	0	(8,100)	(39,600)
<b>Net Expenditure</b>		<b>237,500</b>	<b>0</b>	<b>237,500</b>	<b>13,000</b>	<b>(48,900)</b>	<b>201,600</b>

(\* ) The MTFS adjustment relates to inflationary pressures

(\*\*\*) These adjustments relate to the reconfiguration of staffing costs following the SLT/ELT restructure

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments	Approved Net Budget 20/21
W1020	Planning Applications and Advice	Pat Whymer						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		31,850	0	31,850	0	0	31,850
	<b>Income</b>							
	Fees & Charges		(386,645)	0	(386,645)	(15,000)	0	(401,645)
	<b>Net Expenditure</b>		<b>(354,795)</b>	<b>0</b>	<b>(354,795)</b>	<b>(15,000)</b>	<b>0</b>	<b>(369,795)</b>

(\*) 2020/21 Income target for Street Naming and Numbering

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments	Approved Net Budget 20/21
W1040	Local Land Charges	Pat Whymer						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		3,890	0	3,890	0	0	3,890
	Third Party Payments		17,550	0	17,550	0	0	17,550
	<b>Income</b>							
	Fees & Charges		(110,246)	0	(110,246)	15,000	0	(95,246)
	<b>Net Expenditure</b>		<b>(88,806)</b>	<b>0</b>	<b>(88,806)</b>	<b>15,000</b>	<b>0</b>	<b>(73,806)</b>

(\*) Reduction in the income target for Local Land Charges

The salary costs of staff delivering these services are sat within the case management and specialist budgets. An appropriate allocation of these costs will be apportioned to this budget for staff costs.

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments	Approved Net Budget 20/21
W1304	Grounds Maintenance	Sarah Moody						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		0	0	0	0	49,000	49,000
	Premises Related		0	0	0	(20,000)	48,600	28,600
	Transport Related		0	0	0	0	0	0
	Supplies & Services		0	0	0	0	53,227	53,227
	<b>Income</b>							
	Recharges		0	0	0	0	(4,900)	(4,900)
	<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(20,000)</b>	<b>145,927</b>	<b>125,927</b>

(\*) Reduction in the maintenance of trees budget

(\*\*\*) These adjustments relate to the reclassification of the budget from the Landscape Maintenance (External) cost centre to Grounds Maintenance shown below

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1501	General Health	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		14,170	0	14,170	0	0	14,170
	<b>Net Expenditure</b>		<b>14,170</b>	<b>0</b>	<b>14,170</b>	<b>0</b>	<b>0</b>	<b>14,170</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1531	Licensing	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		23,560	0	23,560	0	0	23,560
	<b>Income</b>							
	Fees & Charges		(104,011)	0	(104,011)	0	0	(104,011)
	Recharges		(10,100)	0	(10,100)	0	0	(10,100)
	<b>Net Expenditure</b>		<b>(90,551)</b>	<b>0</b>	<b>(90,551)</b>	<b>0</b>	<b>0</b>	<b>(90,551)</b>

The salary costs of staff delivering these services are sat within the case management and specialist budgets. An appropriate allocation of these costs will be apportioned to this budget for staff costs.

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1533	Pest Control	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		15,493	0	15,493	0	0	15,493
	<b>Net Expenditure</b>		<b>15,493</b>	<b>0</b>	<b>15,493</b>	<b>0</b>	<b>0</b>	<b>15,493</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1534	Pollution Control	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		20,329	0	20,329	0	0	20,329
	<b>Income</b>							
	Fees & Charges		(23,000)	0	(23,000)	0	0	(23,000)
	<b>Net Expenditure</b>		<b>(2,671)</b>	<b>0</b>	<b>(2,671)</b>	<b>0</b>	<b>0</b>	<b>(2,671)</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1535	Food Safety	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		5,698	0	5,698	0	0	5,698
	<b>Income</b>							
	Fees & Charges		(5,000)	0	(5,000)	0	0	(5,000)
	<b>Net Expenditure</b>		<b>698</b>	<b>0</b>	<b>698</b>	<b>0</b>	<b>0</b>	<b>698</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1536	Health & Safety at Work	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		1,500	0	1,500	0	0	1,500
	<b>Net Expenditure</b>		<b>1,500</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
W1544	Community Safety	Ian Luscombe						
	<b>Expenditure</b>		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		6,500	0	6,500	0	0	6,500

	<b>Net Expenditure</b>	<b>6,500</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>6,500</b>
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<b>W1545</b>	<b>Community Safety</b>	<b>Ian Luscombe</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Supplies & Services		5,370	0	5,370	0	0	5,370
	<b>Net Expenditure</b>		<b>5,370</b>	<b>0</b>	<b>5,370</b>	<b>0</b>	<b>0</b>	<b>5,370</b>

<b>W1551</b>	<b>Homelessness</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Premises Related		0	0	0	11,000	0	11,000
	Supplies & Services		260,737	0	260,737	0	0	260,737
	Capital Charges		2,830	0	2,830	0	0	2,830
	<b>Income</b>							
	Rent		(110,000)	0	(110,000)	0	0	(110,000)
Recharges		(34,190)	0	(34,190)	0	0	(34,190)	
<b>Net Expenditure</b>		<b>119,377</b>	<b>0</b>	<b>119,377</b>	<b>11,000</b>	<b>0</b>	<b>130,377</b>	

<b>W1552</b>	<b>Housing Advice</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Employees		470	0	470	0	0	470
	Supplies & Services		730	0	730	0	0	730
<b>Net Expenditure</b>		<b>1,200</b>	<b>0</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	

<b>W1555</b>	<b>Private Sector Housing Renewal</b>	<b>Ian Luscombe</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Supplies & Services		15,700	0	15,700	0	0	15,700
	Capital Charges		25,895	0	25,895	0	0	25,895
	<b>Income</b>							
Fees & Charges		(10,000)	0	(10,000)	0	0	(10,000)	
<b>Net Expenditure</b>		<b>31,595</b>	<b>0</b>	<b>31,595</b>	<b>0</b>	<b>0</b>	<b>31,595</b>	

<b>W1565</b>	<b>Housing Benefit Payments</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments (***)</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Transfer Payments		8,177,500	0	8,177,500	0	165,400	8,342,900
	<b>Income</b>							
	Government Grants		(7,991,547)	0	(7,991,547)	0	(165,400)	(8,156,947)
Recharges		(135,000)	0	(135,000)	0	0	(135,000)	
<b>Net Expenditure</b>		<b>50,953</b>	<b>0</b>	<b>50,953</b>	<b>0</b>	<b>0</b>	<b>50,953</b>	

(\*\*\*) These adjustments relate to the realignment of the Housing Benefits Payments income and expenditure budgets

<b>W1568</b>	<b>Housing Benefit Administration</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments (*)</b>	<b>Other Adjustments (***)</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Supplies & Services		13,000	0	13,000	0	(13,000)	0
	<b>Income</b>							
Government Grants		(106,487)	0	(106,487)	10,000	0	(96,487)	
<b>Net Expenditure</b>		<b>(93,487)</b>	<b>0</b>	<b>(93,487)</b>	<b>10,000</b>	<b>(13,000)</b>	<b>(96,487)</b>	

(\*) Reduction in the Housing Benefit administration subsidy

(\*\*\*) This relates to the movement of a payment collection expenses budget from Housing Benefit Administration to Corporate Management below

<b>W1571</b>	<b>Council Tax Collection</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements (**)</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Income</b>							
	Government Grants		(85,000)	(15,000)	(100,000)	0	0	(100,000)
	Recharges		(189,500)	87,806	(101,694)	0	0	(101,694)
<b>Net Expenditure</b>		<b>(274,500)</b>	<b>72,806</b>	<b>(201,694)</b>	<b>0</b>	<b>0</b>	<b>(201,694)</b>	

(\*\*) The 2019/20 in year virements relate to a budget cleanse exercise - the corresponding entries are shown within Case Management Customer Service & Delivery

<b>W1574</b>	<b>Council Tax Support</b>	<b>Isabel Blake</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments</b>	<b>Other Adjustments</b>	<b>Approved Net Budget 20/21</b>
	<b>Income</b>							
	Government Grants		(56,000)	0	(56,000)	0	0	(56,000)
<b>Net Expenditure</b>		<b>(56,000)</b>	<b>0</b>	<b>(56,000)</b>	<b>0</b>	<b>0</b>	<b>(56,000)</b>	

<b>W1998</b>	<b>Case Management Customer Service and Delivery</b>	<b>Sarah Moody</b>	<b>19/20 Base Net Budget</b>	<b>19/20 In Year Virements (**)</b>	<b>Final Budget 19/20</b>	<b>MTFS Adjustments (*)</b>	<b>Other Adjustments (***)</b>	<b>Approved Net Budget 20/21</b>
	<b>Expenditure</b>		<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Employees		1,144,600	(58,500)	1,086,100	94,900	157,500	1,338,500
	Transport Related		2,800	0	2,800	0	4,100	6,900
	Supplies & Services		72,806	(72,806)	0	0	0	0
	<b>Income</b>							
	Fees & Charges		0	0	0	0	(49,900)	(49,900)
Recharges		(335,000)	12,000	(323,000)	0	(130,700)	(453,700)	
<b>Net Expenditure</b>		<b>885,206</b>	<b>(119,306)</b>	<b>765,900</b>	<b>94,900</b>	<b>(19,000)</b>	<b>841,800</b>	

(\*) MTFS staffing costs relate to 2 Planning Enforcement Senior Case Managers (£21.5k), 3 Housing Advice Case Managers (£32.5k) and pay inflation (£40.9k)

(\*\*) The in year virements relate to a budget cleanse exercise with Council Tax Collection and 5 Case Managers were redesignated as Specialists in 2019/20

(\*\*\*) The adjustments relate to the reconfiguration of staffing costs following the SLT/ELT restructure

	Specialists Customer Service and Delivery	Catherine Bowen	19/20 Base Net Budget	19/20 In Year Virements (**)	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W1999	Employees		2,523,800	120,800	2,644,600	146,700	(978,600)	1,812,700
	Transport Related		33,000	3,000	36,000	0	15,800	51,800
	Supplies & Services		9,900	0	9,900	0	(400)	9,500
	Income							
	Recharges		(1,048,600)	(57,800)	(1,106,400)	0	389,100	(717,300)
	<b>Net Expenditure</b>		<b>1,518,100</b>	<b>66,000</b>	<b>1,584,100</b>	<b>146,700</b>	<b>(574,100)</b>	<b>1,156,700</b>

(\*) MTFS staffing costs relate to the Climate Change Policy Officer (£25k), the Economy Officer (£25k) and pay inflation (£96.7k)

(\*\*) The in year virements mainly relate to 5 Case Managers who were redesignated as Specialists in 2019/20

(\*\*\*) The employees savings relate to the reconfiguration of the staffing budgets following the SLT/ELT restructure including creation of the new ELT cost centre

	Landscape Maintenance (External)	Ian Luscombe	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W2300	Premises Related		48,600	0	48,600	0	(48,600)	0
	Supplies & Services		10,100	0	10,100	0	(10,100)	0
	Third Party Payments		92,127	0	92,127	0	(92,127)	0
	Income							
	Recharges		(4,900)	0	(4,900)	0	4,900	0
	<b>Net Expenditure</b>		<b>145,927</b>	<b>0</b>	<b>145,927</b>	<b>0</b>	<b>(145,927)</b>	<b>0</b>

(\*\*\*) These adjustments relate to the reclassification of the budget from the Landscape Maintenance (External) cost centre to Grounds Maintenance shown above

	Senior Leadership Team	Sophie Hosking	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4001	Employees		158,100	0	158,100	(54,300)	309,000	412,800
	Transport Related		3,500	0	3,500	0	0	3,500
	Supplies & Services		625	0	625	0	0	625
	Income							
	Recharges		(62,700)	0	(62,700)	0	(82,300)	(145,000)
	<b>Net Expenditure</b>		<b>99,525</b>	<b>0</b>	<b>99,525</b>	<b>(54,300)</b>	<b>226,700</b>	<b>271,925</b>

(\*) MTFS saving relates to the SLT/ELT restructure (£60k) partly offset by pay inflation (£5.7k)

(\*\*\*) These adjustments reflect the grouping of all of the Senior Leadership Team costs into one cost centre for 2020/21 onwards

	Extended Leadership Team	Sophie Hosking	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4002	Employees		0	0	0	0	869,000	869,000
	Transport Related		0	0	0	0	600	600
	Income							
	Recharges		0	0	0	0	(417,300)	(417,300)
	<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>452,300</b>	<b>452,300</b>

(\*\*\*) This is a new cost centre created for 2020/21 to hold the costs of the Extended Leadership Team

	Corporate Training & Occupational Health	Andy Wilson	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4004	Employees		3,183	0	3,183	15,000	0	18,183
	<b>Net Expenditure</b>		<b>3,183</b>	<b>0</b>	<b>3,183</b>	<b>15,000</b>	<b>0</b>	<b>18,183</b>

	Case Management Service Based Training	Sarah Moody	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4005	Employees		0	0	0	0	11,700	11,700
	<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,700</b>	<b>11,700</b>

(\*\*\*) This is a new cost centre created for 2020/21 to hold the costs of staff training for Case Management

	Specialist Service Based Training	Catherine Bowen	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4015	Employees		0	0	0	0	12,400	12,400
	<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,400</b>	<b>12,400</b>

(\*\*\*) This is a new cost centre created for 2020/21 to hold the costs of staff training for Specialists

	Internal Audit	Catherine Bowen	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4041	Employees		21,000	0	21,000	800	0	21,800
	Supplies & Services		4,400	0	4,400	0	0	4,400
	<b>Net Expenditure</b>		<b>25,400</b>	<b>0</b>	<b>25,400</b>	<b>800</b>	<b>0</b>	<b>26,200</b>

	Landline Telephones	Mike Ward	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
W4082	Supplies & Services		21,000	0	21,000	0	0	21,000
	<b>Net Expenditure</b>		<b>21,000</b>	<b>0</b>	<b>21,000</b>	<b>0</b>	<b>0</b>	<b>21,000</b>

			19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments	Approved Net Budget 20/21
W4084	ICT Support Contracts	Mike Ward						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		357,384	0	357,384	149,000	0	506,384
	<b>Net Expenditure</b>		<b>357,384</b>	<b>0</b>	<b>357,384</b>	<b>149,000</b>	<b>0</b>	<b>506,384</b>
(*) FIT project £150k, inflationary pressures of £7k partly offset by reduction in ICT contracts of £8k								
W4085	Mobile Phones	Mike Ward						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		14,000	0	14,000	0	0	14,000
	<b>Net Expenditure</b>		<b>14,000</b>	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>14,000</b>
W4086	ICT Hardware Replacement	Mike Ward						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		42,084	0	42,084	0	0	42,084
	<b>Net Expenditure</b>		<b>42,084</b>	<b>0</b>	<b>42,084</b>	<b>0</b>	<b>0</b>	<b>42,084</b>
W4087	Photocopiers/MFD's	Mike Ward						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		10,000	0	10,000	0	0	10,000
	<b>Net Expenditure</b>		<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
W4100	Human Resources CoP	Catherine Bowen						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		39,600	0	39,600	1,500	(5,500)	35,600
	Supplies & Services		2,640	0	2,640	0	0	2,640
	Income							
	Recharges		(20,000)	0	(20,000)	0	20,000	0
	<b>Net Expenditure</b>		<b>22,240</b>	<b>0</b>	<b>22,240</b>	<b>1,500</b>	<b>14,500</b>	<b>38,240</b>
(***) The costs of ELT have been grouped together from 2020/21 and are shown above in the new cost centre 'Extended Leadership Team'								
W4101	Legal CoP	Catherine Bowen						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		220,700	0	220,700	7,800	(66,300)	162,200
	Transport Related		800	0	800	0	0	800
	Supplies & Services		18,000	0	18,000	5,000	0	23,000
	Income							
Recharges		(102,600)	0	(102,600)	0	36,900	(65,700)	
	<b>Net Expenditure</b>		<b>136,900</b>	<b>0</b>	<b>136,900</b>	<b>12,800</b>	<b>(29,400)</b>	<b>120,300</b>
(***) The costs of ELT have been grouped together from 2020/21 and are shown above in the new cost centre 'Extended Leadership Team'								
W4102	Design CoP	Catherine Bowen						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		23,800	0	23,800	1,000	8,100	32,900
	<b>Net Expenditure</b>		<b>23,800</b>	<b>0</b>	<b>23,800</b>	<b>1,000</b>	<b>8,100</b>	<b>32,900</b>
W4103	Finance CoP	Catherine Bowen						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		192,100	0	192,100	6,900	(23,100)	175,900
	Transport Related		300	0	300	0	0	300
	Supplies & Services		22,863	0	22,863	5,000	0	27,863
	Income							
Recharges		(49,500)	0	(49,500)	0	(2,300)	(51,800)	
	<b>Net Expenditure</b>		<b>165,763</b>	<b>0</b>	<b>165,763</b>	<b>11,900</b>	<b>(25,400)</b>	<b>152,263</b>
(***) The costs of ELT have been grouped together from 2020/21 and are shown above in the new cost centre 'Extended Leadership Team'								
W4104	ICT CoP	Catherine Bowen						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		316,100	0	316,100	11,600	(28,900)	298,800
	Transport Related		1,100	0	1,100	0	0	1,100
	Supplies & Services		2,259	0	2,259	0	0	2,259
	Income							
Recharges		(43,480)	0	(43,480)	0	(1,400)	(44,880)	
	<b>Net Expenditure</b>		<b>275,979</b>	<b>0</b>	<b>275,979</b>	<b>11,600</b>	<b>(30,300)</b>	<b>257,279</b>
(***) The costs of ELT have been grouped together from 2020/21 and are shown above in the new cost centre 'Extended Leadership Team'								
W4150	Case Management Support Services	Sarah Moody						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		420,300	0	420,300	15,300	(127,800)	307,800
	Transport Related		700	0	700	0	0	700
	Supplies & Services		74,300	0	74,300	(1,200)	(33,500)	39,600
	Income							
Recharges		(177,700)	4,000	(173,700)	0	37,500	(136,200)	

	<b>Net Expenditure</b>	<b>317,600</b>	<b>4,000</b>	<b>321,600</b>	<b>14,100</b>	<b>(123,800)</b>	<b>211,900</b>
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(\*\*\*) These adjustments relate to the reconfiguration of staffing budgets following the SLT/ELT structure including creation of the Digital Mail Room cost centre

	Case Management Digital Mail Room Sarah Moody	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments (***)	Approved Net Budget 20/21
<b>W4155</b>	<b>Expenditure</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Employees	0	0	0	0	44,800	44,800
	Supplies & Services	0	0	0	0	33,500	33,500
	<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,300</b>	<b>78,300</b>

(\*\*\*) This is a new cost centre created for 2020/21 to hold the costs of the Digital Mail Room

	Corporate Management Pauline Henstock	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments (***)	Approved Net Budget 20/21
<b>W4160</b>	<b>Expenditure</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Employees	2,500	0	2,500	0	0	2,500
	Supplies & Services	77,648	(10,000)	67,648	28,197	13,000	108,845
	<b>Income</b>						
	Recharges	0	0	0	(10,000)	0	(10,000)
	<b>Net Expenditure</b>	<b>80,148</b>	<b>(10,000)</b>	<b>70,148</b>	<b>18,197</b>	<b>13,000</b>	<b>101,345</b>

(\*) The MTFS adjustments relate mainly to a budget pressure for payment collection fees (£20k) and an income target for corporate consultancy income (£10k)

(\*\*\*) This relates to the movement of a payment collection expenses budget from the Housing Benefit Administration cost centre above

	ICT Customer Support Sarah Moody	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
<b>W4196</b>	<b>Expenditure</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Employees	72,100	0	72,100	2,700	3,800	78,600
	Transport Related	200	0	200	0	0	200
	<b>Income</b>						
	Recharges	(14,200)	0	(14,200)	0	(1,100)	(15,300)
	<b>Net Expenditure</b>	<b>58,100</b>	<b>0</b>	<b>58,100</b>	<b>2,700</b>	<b>2,700</b>	<b>63,500</b>

	Central Service Overheads Catherine Bowen	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
<b>W4199</b>	<b>Expenditure</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Supplies & Services	9,042	0	9,042	0	0	9,042
	<b>Income</b>						
	Recharges	(900)	0	(900)	0	0	(900)
	<b>Net Expenditure</b>	<b>8,142</b>	<b>0</b>	<b>8,142</b>	<b>0</b>	<b>0</b>	<b>8,142</b>

	Borrowing Costs Pauline Henstock	19/20 Base Net Budget	19/20 In Year Virements (**)	Final Budget 19/20	MTFS Adjustments	Other Adjustments	Approved Net Budget 20/21
<b>W6040</b>	<b>Expenditure</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Capital Charges	1,387,475	(61,900)	1,325,575	0	0	1,325,575
	<b>Income</b>						
	Recharges	0	(27,500)	(27,500)	0	0	(27,500)
	<b>Net Expenditure</b>	<b>1,387,475</b>	<b>(89,400)</b>	<b>1,298,075</b>	<b>0</b>	<b>0</b>	<b>1,298,075</b>

(\*\*) This 2019/20 virement relates to the reconfiguring of the Commercial Property budget between Land and Investment Properties and Borrowing Costs

	Interest & Investment Income Pauline Henstock	19/20 Base Net Budget	19/20 In Year Virements	Final Budget 19/20	MTFS Adjustments (*)	Other Adjustments	Approved Net Budget 20/21
<b>W6050</b>	<b>Income</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>	<b>£'s</b>
	Interest	(90,321)	0	(90,321)	(15,000)	0	(105,321)
	<b>Net Expenditure</b>	<b>(90,321)</b>	<b>0</b>	<b>(90,321)</b>	<b>(15,000)</b>	<b>0</b>	<b>(105,321)</b>

(\*) Additional Treasury Management Income from investing an extra £0.5m in the CCLA